



NORTHWEST FLORIDA STATE COLLEGE

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INSTRUCTOR INFORMATION

- Professor: Jessica Khan
- Email: khanj@nwfsc.edu
- Phone: (850) 200-4114
- Office Hours: Available by appointment
- Office Location (Campus/Building/Room): Available via Zoom

INSTRUCTOR COMMUNICATION

Your NWFSC email is the official communication medium of the College. Please check your College email regularly for any class and College notifications. I will strive to reply to emails within 24-48 business hours.

COURSE POLICIES

- **I will not grant any student requests for an extra grade increase beyond what the student has earned in the course.** There will be no eleventh hour opportunities to earn extra credit. Any opportunities to earn credit in the course will be equally available to all students.
- **No late work will be accepted without both 1) a valid excuse and 2) proactive communication.** Proactive communication requires students reach out to me 24 hours before the assignment is due to let me know why they cannot complete the assignment before the specified deadline and request an extension. If 24 hours' notice is infeasible (e.g. in a genuine emergency situation), you must let me know as soon as possible and *before the deadline passes*. All assignments will disappear from Canvas at the deadline and I will not reopen them unless both requirements to make up late work (valid excuse and proactive communication) are met.
- It is students' responsibility to maintain awareness of all major aspects of the course, such as policies, procedures, assignments, and due dates.
- Students are responsible for ensuring that the correct, uncorrupted file version of assignments are uploaded by the stated due date.

- Technical error claims as excuses for late submissions must include: (1) a screenshot of the error message, (2) the assignment emailed as an attachment as soon as possible if the issue is with Canvas, and (3) the document's date last edited must show as prior to the deadline passing.
- Students need to be proactive about determining whether they need accommodations. I will not adjust grades previously earned before documentation that a student will require accommodations.

COURSE INFORMATION

- Course Name and Number: POS 1041, CRN 30116
- Class Location (Campus/Building/Room): Online
- Class Modality: Online
- Class Days: Asynchronous
- Class Times: Asynchronous
- Online Classroom with Gradebook: Canvas class shell
- Final Exam: xx

COURSE DESCRIPTION

In this course, students will investigate how the national government is structured and how the American constitutional republic operates. It covers the philosophical and historical foundations of American government, including but not limited to the Declaration of Independence, the United States constitution and all its amendments, and The Federalist Papers. The course examines the branches of government and the government's laws, policies, and programs. It also examines the ways in which citizens participate in their government and ways their government responds to citizens.

COURSE-LEVEL STUDENT LEARNING OUTCOMES

- **Goal #1: Students will be able to explain the ideas and principles underlying our system of government and founding documents.**
 - Objective 1.1: Understand the motivations and discussions of delegates at and prior to the Constitutional Convention, and how these discussions shaped various processes and institutions such as the constitutional amendment process, the Electoral College, the Bill of Rights, the structure of Congress, and our system of checks and balances.
 - Objective 1.2: Explain the principles of federalism, republican or representative government, popular sovereignty, the separation of powers, and checks and balances, and how each of these principles is incorporated in our system of government.

- Objective 1.3: Comprehend the major sections and ideas of founding documents such as the Declaration of Independence, the Constitution, and the Federalist Papers.
- **Goal #2: Students will understand the basic processes and functions of all of the major institutions of our government across the legislative, executive, and judicial branches.**
 - Objective 2.1: Explain the institutions, historical development, processes, roles, responsibilities, and structure of the legislative branch.
 - Objective 2.2: Explain the institutions, historical development, processes, roles, responsibilities, and structure of the executive branch.
 - Objective 2.3: Explain the institutions, historical development, processes, roles, responsibilities, and structure of the judicial branch.
- **Goal #3: Students will comprehend the political behavior and influence of various actors in our government, including political parties, interest groups, the media, and the public.**
 - **Objective 3.1: Examine the behavior and influence of political parties on our national government.**
 - **Objective 3.2: Examine the behavior and influence of interest groups on our national government.**
 - **Objective 3.3: Examine the behavior and influence of the media on our national government.**
 - **Objective 3.4: Examine the behavior and influence of the public on our national government.**

Unit-Level Measurable Objectives

- **Goal #1: Students will be able to explain the ideas and principles underlying our system of government and founding documents.**
 - Objective 1.1: Understand the motivations and discussions of delegates at and prior to the Constitutional Convention, and how these discussions shaped various processes and institutions such as the constitutional amendment process, the Electoral College, the Bill of Rights, the structure of Congress, and our system of checks and balances.
 - Test Questions
 - Lecture Review Participation
 - Lecture Question Assignment Series
 - Objective 1.2: Explain the principles of federalism, republican or representative government, popular sovereignty, the separation of powers, checks and

balances, civil rights, and civil liberties, and how each of these principles is incorporated in our system of government.

- Test Questions
 - Lecture Review Participation
 - Lecture Question Assignment Series
 - Discussion (Traditional sections) or Essay (Online Sections) on Civil Liberties
- Objective 1.3: Comprehend the major sections and ideas of founding documents such as the Declaration of Independence, the Constitution, and the Federalist Papers.
 - Test Questions
 - Lecture Review Participation
 - Lecture Question Assignment Series
- **Goal #2: Students will understand the basic processes and functions of all of the major institutions of our government across the legislative, executive, and judicial branches.**
 - Objective 2.1: Explain the institutions, historical development, processes, roles, responsibilities, and structure of the legislative branch.
 - Test Questions
 - Lecture Review Participation
 - Lecture Question Assignment Series
 - Objective 2.2: Explain the institutions, historical development, processes, roles, responsibilities, and structure of the executive branch.
 - Test Questions
 - Lecture Review Participation
 - Lecture Question Assignment Series
 - Objective 2.3: Explain the institutions, historical development, processes, roles, responsibilities, and structure of the judicial branch.
 - Test Questions
 - Lecture Review Participation
 - Lecture Question Assignment Series
- **Goal #3: Students will comprehend the political behavior and influence of various actors in our government, including political parties, interest groups, the media, and the public.**
 - Objective 3.3: Examine the behavior and influence of the media on our national government.
 - Test Questions

- Lecture Review Participation
- Lecture Question Assignment Series
- **Objective 3.1: Examine the behavior and influence of political parties on our national government.**
 - Test Questions
 - Lecture Review Participation
 - Lecture Question Assignment Series
 - Bonus Assignments on Party Platforms and Political Typologies
- **Objective 3.2: Examine the behavior and influence of interest groups on our national government.**
 - Test Questions
 - Lecture Review Participation
 - Lecture Question Assignment Series
- **Objective 3.4: Examine the behavior and influence of the public on our national government.**
 - Test Questions
 - Lecture Review Participation
 - Lecture Question Assignment Series
 - Bonus Assignments on Party Platforms and Political Typologies
 - Policy Discussions

COURSE PREREQUISITES

Prerequisite(s): a passing score on the standardized placement test measuring communication/verbal/reading achievement or successful completion of [ENC 0025](#) and [REA 0017](#).

COURSE MATERIALS

Our course will utilize the [Openstax American Government Textbook](#). It is fully available for free online. You do not have to purchase a physical copy, but physical copies are available for purchase in the NWFSC bookstore if you prefer.

STUDENT EXPECTATIONS AND RESOURCES

NWFSC aims for excellence in education and scholarly pursuits. Campus policies and procedures support this goal by protecting the health, safety, welfare, and property of the College and its students. To view all campus policies, please see the [college catalog](#). Several essential policies are provided below.

NWFSC POLICY	DESCRIPTION
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<u>Academic Integrity</u>	Students are expected to behave responsibly as members of the College community and be honest and forthright in their academic endeavors. They are also expected to behave professionally and refrain from disrupting other students' learning environments.
<u>Accommodations</u>	The <u>Accommodation Resource Center</u> at Northwest Florida State College is committed to providing equal access and opportunities for educational success to all students with disabilities as guided by the American Disabilities Act and other disability-related laws.
<u>Attendance</u>	Regular attendance and participation in the course is expected.
<u>Tutoring Services</u>	Tutoring services are available in person and online.
<u>Counseling Services</u>	All actively enrolled students can receive an initial assessment and up to five therapeutic sessions with a Behavioral Health provider at no cost to the student.
<u>Student Code of Conduct</u>	Students are expected to adhere to the rules, regulations, and policies outlined in the Student Code of Conduct.
<u>Student Complaints</u>	NWFSC desires to resolve student grievances, complaints, and concerns expeditiously, fairly, and in an amicable manner. A student who desires to resolve a grievance may initiate the resolution process using the information in the link provided to the left.
<u>Student Rights and Responsibilities</u>	Understanding your role as a student.

ASSIGNMENTS, GRADING SCHEME AND PROCEDURES

Assignments

Assignment Category	Points/Percentage of Grade	Due Date
Exam I	20%	xx
Exam II	20%	xx
Final Exam	25%	xx
Policy Discussion I	5%	xx

Policy Discussion II	5%	xx
Policy Discussion III	5%	xx
Lecture Question Assignments	20%	With every lecture

Exam I (20%)

This exam will cover everything learned in class about the following topics: The Constitution, Federalism, Civil Rights, and Civil Liberties. It will be a multiple-choice exam consisting of 50 questions with four answer options each. It will be available to take online through Canvas.

Exam II (20%)

This exam will cover everything learned in class about the following topics: Congress, the Presidency, the Bureaucracy, and the Judiciary. It will be a multiple-choice exam consisting of 50 questions with four answer options each. It will be available to take online through Canvas.

Final Exam (25%)

This exam will be cumulative, i.e. it may include anything learned over the course of the semester. It will be a multiple-choice exam consisting of 50 questions with four answer options each. It will be available to take online through Canvas.

Policy Discussions (15%)

Students will participate in a series of discussions about important public policy issues. There will be three discussions in total, each worth 5% of your final class grade. For all three discussions, students will make their initial discussion posts in Canvas. In their initial discussion posts, students will be required to identify and explain the reasoning behind *two clear arguments for each side* of the discussion question. Students will reply to at least two of their classmates and critically evaluate at least one point raised by each classmate. Critical evaluation requires comprehending the point made and adding *your own original insights*, such as connections to class material, your personal experience, current events or logical extensions of the argument. Initial posts should be at least 200 words in length, and online replies should be at least 75 words in length. **Initial posts are due by 9am on the date specified in the course schedule. Replies are due by 11:59pm on the date specified in the course schedule.** Please be sure to submit your initial post by 9am in order to give your classmates time to reply.

Lecture Question Assignment Series (20%)

Students will answer questions that follow along with the lecture for every class session during which there is a lecture (most days in class). These questions constitute the Lecture Question Assignment Series. Handwriting is strongly encouraged to best learn and remember this information.

Grading Scheme

Grade	Range
A	90 – 100 %

B	80 – 89 %
C	70 – 79 %
D	60 – 69 %
F	59 and less %

OTHER IMPORTANT INFORMATION

EMERGENCY COLLEGE CLOSURE

This course's schedule, requirements, and procedures are subject to change in the event of unusual or extraordinary circumstances. If the College closes for inclement weather or another emergency, any exams, presentations, or assignments previously scheduled during the closure period will automatically be rescheduled for the first regular class meeting held once the college reopens. If changes to graded activities are required, students will not be penalized due to the adjustments but will be responsible for meeting revised deadlines and course requirements.

ACADEMIC CONTINUITY PLAN

NWFSC is dedicated to protecting the health and well-being of its students, staff, and faculty. The College is dedicated to working with faculty and students to ensure timely course and program completion during emergencies. In the event of a College closure, the format of this course may be modified to enable completion of the course through other means, including but not limited to online course delivery through online classrooms. Check your RaiderNet College email and LMS classroom online for any updates.

WELCOME TO CLASS

Thank you for choosing NWFSC for your education—and welcome to class!